

Minutes of Aldershot Tennis Club Annual General Meeting

Monday, November 7, 2016 at the Clubhouse.

Present: All Board members plus approximately 30 members

- The meeting was called to order by Vice President, Oliver Barkovic who introduced the members of the Board:
 - **President:** John Korosi
 - Vice president: Oliver Barkovic
 - **Past president:** Steve Gray
 - Treasurer: Jackie Smalec
 - **Secretary:** Dot Knight
 - Tennis Programmes Director: Malcolm Harris
 - **Membership Director:** Christopher Duque
 - Marketing and Communications Director: Susanne Reimer
 - **Social Director:** Hilda Cirotto
 - Maintenance Director: Gerry Blake
- John Korosi offered his opening remarks.
- Oliver Barkovic facilitated the meeting.
- The treasurer's report and financial statements were presented by the treasurer, Jackie Smalec.

Questions taken from the floor (Q) and the responses (A):

1. Q. Where is our money invested?
 - A. Wood Gundy and FirstOntario Credit Union
 2. Q. What is the investment at FirstOntario Credit Union?
 - A. A high-interest savings account. (We want the money accessible for the expansion project.)
 3. Q. What is the investment at Wood Gundy?
 - A. Bonds, GICs, etc.
- The President's report was read by John, and is appended to these minutes.

Questions taken from the floor:

1. Q. Were we forced to use the City for the expansion project due to the loan they have offered?
 - A. Yes – and this a good thing because the ATC Board does not have the time nor the expertise on this subject.
2. Q. Are we confident with the Project Manager?
 - A. Yes. They are qualified and have done projects on Arenas, etc. which have gone well.
3. Q. Do we still have the Architect?
 - A. Yes – she is still involved.

4. Q. Who is responsible for overruns on the project?
 - A. Aldershot Tennis Club. The City has a Joint Venture with our club but their policy is not to fund any Joint Venture group.
5. Q. Are we able to contest the contractor's work if at any point we are not satisfied?
 - A. Yes. If the project is not going well, the City can step in and right the wrong. Penalties can be levied against the contractor and there are holdbacks for contractors. Our Project Manager is professional and we are very confident with her.
6. Q. Who has the final say?
 - A. We will be involved throughout the project and continue to meet with the City. We have a 5-page list of items to discuss with them. We took the list to the Architect and discussed the items with her. The City has a list of qualified contractors.
7. Q. Will the project be given to the lowest tender?
 - A. Yes. The bids are delivered to the City.
8. Q. Who is on the decision making committee?
 - A. Steve Gray, Ken Burlock and John Korosi.
9. Q. What have we spent so far?
 - A. \$36,000
 - 2015: \$8,000
 - 2016: \$28,000
10. Q. Are we still applying for grants?
 - A. Yes – there are 2 separate grant applications: Trillium and CP150.

(There was an applause from the membership for the Board and their hard work.)

- **New Lighting**
 - We have placed a test bank of 6 lights on Court 4 and are happy with the quality of them and are ready to go ahead with installing the remainder. The cost is \$33,000 less a \$15,000 rebate. The installation will be one court per day. If 50 lights are not adequate, we will increase the number to 60.
 - The mixed doubles tournament will be held November 18, 19 and 20th and the installation must not take place on any of these 3 dates.
 - The lighting contractor will remove and dispose of the existing lights.
- **Programs and Tournaments: Malcolm Harris**
 - So far, 16 people have registered for the mixed doubles tournament, scheduled for November 18, 19 and 20th. The deadline for registering is Friday, November 11th at 7:00 p.m.

Questions taken from the floor:

1) Q. Who is in charge of leagues?

- A. There is a section on the website to sign up for leagues. The membership director provides each league convener with a list of those who have signed up for their respective leagues.
- A. There appears to be a glitch with our process. A member complained that she was missed on the Tuesday ladies league. The Gigasport registration format needs to be tweaked. Susanne offered to follow-up with Gigasport once the Board confers.

2) Q. The Club Pros are using 2 courts side-by-side (courts 3 & 4) on Friday mornings. Why can't they accommodate the same number of members but reserve the courts back-to-back e.g. 10-11 a.m., and 11-12 a.m.? This question has been asked for 3 years now and is a major hassle for other members.

Also, if members attend clinics, their names are not used for court bookings, therefore, they can play more than 3 times per week and this creates an imbalance of member's usage of courts.

- A. Yes. Pros are allowed to run a clinic specifically on Fridays from 10 a.m. to 11:00 a.m. Generally 10 – 12 people show up for these clinics. The consensus is that court times generally balance out. Gerry Blake would like anyone who is not able to book a court to email him at courtbooking@aldershottennis.ca and he will try to find a court for you. Also notify Gerry of any no shows. Also, if you notice a ½ hour opening on court 1 and a ½ hour opening on Court 2, book the first opening and then notify Gerry and Gerry will book the 2nd half for you. (Giga Sports cannot be programmed to only book ½ hour slots and can only be booked for 30, 60 or 90 minutes slots).

3. Q. Which courts can be used for ball machines and members using a basket of balls?

- A. Court 3 or 4 only.

- A suggestion was made to have a sign-in sheet for the AGM so we know who attended the meeting.
- The position of Treasurer has been filled by Jackie Smalec. All agreed that Jackie is a valued member of the Board and should be voted in.
 - Jackie introduced Jeanne Woodcroft as Assistant Treasurer.
 - Jeanne was welcomed to the new position.
- **Maintenance**
 - The position of Maintenance Director remains unfilled. Steve Knight offered to 'shadow' Gerry but it was pointed out that Steve is already assisting Ken Burlock with maintaining/programming the Proximity cards, which may take up too much of his time to be able to assist Gerry.

- **Volunteering at ATC – discussion:**
 - Some members are not getting involved at all. Should we change our fee schedule to charge for non-volunteers? We need to change the culture or charge members.
 - Laurie Fulcher volunteered to be our ‘Volunteer Co-ordinator’ and will organize volunteers by approaching members and communicating the need; keep track of names of those who volunteer. Try it and see how it works.
 - On the website there is a section for volunteering. This needs to be managed and re-organized.
 - We will revisit the extra fee if we do not see any improvement this year.
 - We need to consider those who have already volunteered in the past.
 - A suggestion was made to communicate to the members to educate them on how frustrating it is to not have enough members volunteer for bubble up, bubble down, etc.
 - A suggestion was made to place a notice on the bulletin board when volunteers are required for a specific event, with all the details and ask for members to sign up. Put it in full visibility and mention that if enough people don’t sign up, then the consequence will be that no one can play tennis until the task is complete. (Not everyone uses the internet).
- The meeting was adjourned.

AGM President's report 2015-2016

The year was another strong year for ATC, with the club running a full membership and a wait list of over 130 applicants. The club once again put aside money to add to the reserve. We are making progress on the club house improvements with the approval of the site plan process. The improvements sub-committee recently met with city staff to go over the drawings that will be submitted for the building permits and the result was a 5 page list of action points that were then taken to the architect to discuss prior to the building permit application. The architect will make some changes to the drawings and then proceed with the application. We hope to have the building permit approved by January and then we will be able to proceed with tendering the project through the city tendering process. If all goes well we hope to begin construction just after bubble down.

In preparation for future expenditures, the board has decided it would be fiscally responsible to find ways to save the club money. The area that was most obvious was our hydro bill which is our largest expense with last year's number coming in around \$40,000. We only see this as an increasing expense and have decided to pursue a replacement of the current lighting with LED lighting. The initial outlay will be around \$33,000 with a \$15,000 rebate from the Save on Energy program. We anticipate a savings of around \$17,000 to \$20,000 per year. This would give us a pay back of less than a year and would allow us to use the savings to pay back the loan we may require for the club house project.

One area of operating expense that has increased over the years is requirement for professional maintenance assistance. This is mainly due to the decrease in volunteers. We are seeing this in areas such as snow removal assistance. In order to offset the increase in expenditures we would like to explore the idea of adding a surcharge to the membership fee. This surcharge would be refundable based on member's involvement in volunteer activities. This will be a point of discussion at the AGM to gauge membership response.

It has been a very busy year and we anticipate an even busier year next year. We appreciate people taking time to attend the AGM and look forward to another good year.

John Korosi