

Minutes of Aldershot Tennis Club Board Meeting

Monday, February 8, 2016

Present: All Board members as well as *Meaghan Eisenberg, Executive Assistant, Office of Eleanor McMahon, MPP - Burlington*

The meeting was held at President, John Korosi's house.

1. John gave Meaghan an overview of our initiatives and asked her for advice/assistance with applications for grants. We have already applied for a Trillium grant and have applied to The City of Burlington for a loan.
 - Meaghan mentioned that there is a non-profit sports grant for municipalities which we qualify for. Lighting would be considered a Capital investment. Meaghan provided some printed information on the subject.
 - The Minister of Economic Development is responsible for Trillium and Infrastructure loans in Ontario.
 - Meaghan suggested we hire a Grant Writer to assist with the application – Meaghan will send the contact information to John (Stephanie Hahn).
 - Oliver also knows people who are Grant Writers and he can contact them if necessary.
 - Meaghan also offered the assistance of Eleanor McMahon, MPP – Burlington – to send ATC a letter of support for the Trillium application. They are not able to assist with the application but can track the status of it and help with any administration.
 - Meaghan left the meeting and the board members thanked her for attending.

2. **Club Lighting**
 - John is still investigating replacing the current metal halide lights with energy efficient LED lights.
 - We will use the same process as in the past, sending the information to all members via email “Changing the lights would save the club roughly \$19,000 per year for an initial outlay of around \$40,000. Our payback period would be just over 2 years. We would like to use part of the reserve to do this, as we would be able to put the money back into the reserve very quickly.”
 - One manufacturer has installed lights in a bubble at a Stoney Creek Soccer Stadium. John will send board members an email when he receives the information related to a site visit and anyone on the board is welcome to attend with John.
 - The timing of these lights is for Fall 2016 – after bubble up.
 - The ballasts will be removed but the plugs stay the same.

3. Renovations, Steve:

- The Site plan application was submitted (January, 2016) to The City with mechanical and electrical plans completed. Core ground tests were completed – we are awaiting results (February, 2016).
- To date, none of The City Departments involved have fed back any issues or problems.
- The application for a City loan is about to commence but they are awaiting budgets from ATC for 2016–17 (which are close to completion) and a third party independent accountant verification which is underway but may not be ready until March 2016.
- Neil is to advise Steve when the Statements are finalized.
- A building permit will be applied for in February 2016 by ATC and then the City will call a local resident meeting around the club to advise local residents about the proposed building extension.
- The next process, when all this is complete is sending out for contractor bids. Potentially work commencement at site around May 2016 is still a strong possibility so the project is back on track, reference timing plans.
- The Notice to Reader is being prepared by Brownlow & Partners.
- Susanne will add Steve`s update to the monthly communique.

4. Steve contacted the City and a `No Parking` sign has already been placed in the back of the parking lot. Susanne will add this information to her monthly communique.

5. Preparation of 2017 and 2018 budgets, John Korosi

- Neil shared copies of the September 2016 budget with the group.
- The following additions/changes/deletions will be made to the 2016 to form the 2017 Budget:
 - i. Add in cost of lighting – \$40k (Capital cost). John would like to take the funds for the lighting out of the \$100k we have in the reserve.
 - ii. Add a line for loan repayment (in Capital Cost section)
 - iii. Remove the cost of the portable toilet as it is being removed from site.
- Steve will revise the numbers and send the file to John.
- Fees will remain the same.
- Investment income will probably disappear after 2018 and income tax will be zero.

Updates from Board Members

Hilda

- **White Winterlude** was a success.
 - 41 people attended
 - The event cost \$ \$193.40 (Hilda's expense voucher included replacement of the clubhouse chair cushions and kitchen supplies).
 - Some ladies generously donated food dishes for the event.
- The **year-end banquet** is set for April 23rd at the Polish Hall.
 - A vote was taken to have cabbage rolls or prerogies as part of the meal (Roast beef, chicken, etc.). The majority voted for cabbage rolls.
 - The capacity is 200 people
 - We will not have wine at the tables (cash bar only)
 - The banquet is open to non-member spouses (partners) of members
 - Hilda will place the Sign-up sheet on the bulletin board
 - Suzanne will add the info to the monthly bulletin and ask members to donate prizes
 - At this time, we will not print tickets but if we feel tickets are required, Dot will help Hilda with the printing.

Gerry

Portolet,

- The modifications of the men's washroom to unisex has not resulted in any plumbing issues. The other washrooms are still not useable and the added expense of the portable is not justified at this time. Therefore, the portable washroom will be removed.

Bubble Down

- Date is set for Saturday April 30th – rain date: May 1st.
- Gerry will supervise the bubble down and negotiate a price reduction and commitment with the external group used last year for bubble up.
- Susanne will add the date to this month's communique.

Snow removal

- Gerry gave the snow contract to Neil for payment. We have reduced the guarantee to a minimum of 3 visits. The firm "Complete Landscaping" will provide the contract sooner next year. Contact information has been updated to make sure this happens.

Patching Courts

- Gerry will mention to Paul that the courts require patching.

NSF Cheque

- Gerry will follow up regarding a NSF cheque for \$535 from LMS Realty.

Malcolm

- The contract for Jennifer is ready for her signature.
- The ladies/mens doubles tournament was held on Jan. 29 – 31, 2016 and was a success, despite 6 no shows. There was a \$66 profit – not counting the cost of tennis balls.
- There will be a singles tournament on March 18 – 20, 2016. Sign-up cut off will be March 11.
- Susanne will include details in the communique. Peter Buckley has offered to assist Malcolm during the event.

Susanne

- Susanne's monthly communique to the members will include the following:
 - Status of Renovation – Steve
 - LED Lighting Investigation – John
 - Year End Banquet – Hilda
 - Upcoming Singles Tournament – Malcolm
 - Bubble down is tentatively slated for April 30th
 - Status of outdoor washroom – Gerry (cost containment)
 - **A `No Parking` sign has been placed in the back of the parking lot.**
 - The minutes of the February 8th Board Meeting have been posted to the members' site for review.

We will try to time the release of the communication with the approval of the board minutes. **Please CC all board members on your email to Dot re minutes approval/changes required.**

The **next meeting** will be held on **Monday, April 18th** at Fortinos (7pm). We decided to cancel the March 21st meeting as it's March Break.

The meeting was adjourned and the board members thanked John and his wife for their exceptional hospitality.