

Minutes of Aldershot Tennis Club Board Meeting

Wednesday, June 28, 2017

The meeting was held at Hilda's house (Thanks to Hilda for her hospitality)

Present: John Korosi, Dot Knight, Oliver Barkovic, Chris Duque, Hilda Cirotto, Malcolm Harris, Steve Gray, Gerry Blake, Susanne Reimer

Items discussed:

1. Club renovation update:

- a. John and Oliver have been back and forth with the architect and City of Burlington (City).
- b. The architect made alterations and has contacted the Province to ask how to interpret the changes.
- c. It has been decided to eliminate one shower in the Men`s and one in Ladies bathrooms in order to avoid Accessibility issues. The Architect is going to redesign the drawings for this and re-submit them for approval from the City.
- d. John sent an email to the City and is awaiting a response.
- e. Steve Gray attended the last meeting and there are still some unresolved issues.
- f. Jennifer is now off the project. Doug and Denise are now representing the Building Department of the City.
- g. The main issues are:
 - i. the Fire Department and the City have not approved our current fire truck access but have noted that we are responsible for any changes required. The City will only deal with a new curb.
 - ii. Roof trusses are not to code. Kathy has submitted a new design and the City is going to make a decision on this.
- h. So far we have spent \$50,000 on the permit, site plan and architect costs.
- i. The City must manage the project.
- j. John stated that at a recent Joint Venture (JV) meeting, a proposal was put forward to the City to change the policy. The next JV meeting is November, 2017 to continue discussions on this subject.
- k. **Steve`s update:**
 - i) We have a severe problem using Kathy Vogel. She has no sense of time lines or milestone dates and the City are sick of her! The City are frustrated with her disorganisation, means of communication and hap hazard management. The City is aggravated with the project being so far off-track.
 - ii) If we opt to start with a new architect, we would have to pay \$50,000 plus \$8,000 to start the process all over.
 - iii) We should provide members with an update.

Hilda commented that Kathy Vogel was recommended by the City and so we should not be chastised for this.

Oliver voiced his concern that the city will request a costing analysis called a **Class 'A' Estimate**. He feels that they will request this before proceeding to tender.

John responded by saying that we cannot ask for this until we have all the answers to our unresolved issues.

- l. John has not met with Kathy Vogel re the changes to the showers. He will send her an email.
- m. John thinks the City might pay for building permits if the JV policy is changed from JV groups being responsible for 100% of capital costs.

2. Harassment issue

- We need a policy to handle code of conduct, Anti-harassment at ATC. Susanne made a motion to create a policy and communicate it to members and staff. Oliver seconded the motion and all agreed.
- We will add the policy into the Pro`s contracts.

3. John – discussions with Peter Buckley:

- a. Code of Behaviour for all pros.
- b. More advanced drills and clinics. As an example, a Doubles Clinic to be held on Wednesdays when the league is not in session using 4 courts and 4 pros lasting for 2 hours. Minimum 4 players/court with a maximum of 6 players/court. Suggest first open enrolment to ATC members.
- c. Outreach tennis program at Holy Rosary. Will discuss further with principal and head of Phys Ed using their facilities and ours on a rotating basis.
- d. Approach Halton Catholic Board of Education to check availability of using Holy Rosary gymnasium as a rental for our junior program opening our courts to more academy type training for serious juniors whose parents have requested we phase-in this program. Peter is willing to give up coaching time in an effort to introduce kids to tennis at an early age.
- e. Using Aldershot area resources such as councillors, BIA, Welcome Wagon, etc., to promote our summer club and start offering some family type clinics.
- f. Making use of social media, Facebook, Twitter, Instagram to promote our club and keep members updated especially juniors who like to be mentioned on these platforms! Peter should manage this – Susanne will speak with him regarding the matter.
- g. John will update Peter`s contract. The official date of Peter as head Pro is September 30, 2017 (bubble-up).

4. Gerry:

- a. Bubble-up date is September 30th.
- b. Some repairs are required.

- i. Check indoor and outdoor clocks to ensure they both show the correct time.
 - ii. 2x4`s around the courts are a trip hazard.
 - c. Door Code issue:
 - i. Ok to provide same code to summer members.
 - ii. Suggest making 100 codes at one time and give them out when requested.
 - iii. Steve Knight to contact Gerry if this is still an issue.
 - iv. Steve Knight to contact Gerry to discuss i-Phone app for Schlage door system.
 - v. Change batteries to better quality ones.

5. Hilda:

- The Wi-Fi at the Club is not dependable. We need a new router.
 - Malcolm offered to call Bell. He will need a copy of the Bell statements which are housed on the Board Intranet.

6. Malcolm:

- i. A complaint has been received from a member re men vs. women`s court usage.
 - 1. Analysis shows women use 10% more court time than men.
 - 2. John will respond to the member with our findings.
- ii. Courts are blocked to the end of September for summer leagues.

7. Susanne:

- a. Susanne will send a communique to members re the following:
 - i. In the interest of public safety, please use Courts 1 and 4 for practising serving or hitting with more than 3 tennis balls since balls have a tendency to travel to adjacent courts.
 - ii. Please start to collect the balls on practise courts at least 5 minutes prior to the end of your court booking so that the next booking can start their session on time.

- Our next meeting will be held on July 26th. Dot has a call in to Sobeys to check if their community is available.
- The meeting was adjourned.

Discussions for future meeting:

- Job Descriptions and positons needed:
 - All job descriptions for each person on the Board need to be placed on the website. Those on the website <http://www.aldershottennis.ca/ATC-bylaws.htm>
 - Dot has some written documents we need to review to ensure we have one for each position needed at the club. This topic will be discussed a future meeting.

- Need to clarify: Consider replacing Davis Cup with a mixed doubles league on Saturday or Sunday night; and create a Doubles ladder. Organizing a League will require a Convener who is willing to tackle the problems encountered with the Davis Cup or establish a new format. (Friday night drop-in to remain as-is but any Social events should be moved/incorporated to the weekend).