

ALDERSHOT TENNIS CLUB

BOARD OF DIRECTORS' MEETING

Monday, November 12, 2018

MINUTES

Present: Oliver Barkovic, President; Paul Martin, Vice President; John Korosi, Past President; Dot Knight, Marketing and Communications Director; Christopher Duque, Membership Director; Pauline Dotchin, Secretary; Anne Luxon, Social Director; Jackie McCluskey, Treasurer; Jesse Vermeer, Maintenance Director.

Absent: Gerry Blake, Director of Court Management, Ron Tansley, Program Director.

1. Maintenance

Extra work was done on tree trimming and cutting down the tree near court 4 (not planned). Contractor cost \$800. This includes raising the gate at the fire route and other minor repairs to be completed later in November.

We had an unplanned 1-hour shutdown of hydro on November 7. The backup was running constantly, and the main unit did not fire up after the power was restored at 10:30 am. The contractor also adjusted the controls for heat and it has improved to 65 degrees. An invoice was received for the installation of the new gauges (no estimate). The cost of parts is approximately \$4500. We are waiting to hear back from the contractor before submitting invoice for payment.

The company "Dryit" came to do a TEST clean on stains inside the bubble. They could see the problem and the limited access to get at the bubble. They tried a few things and then took some sample pieces away for further testing. Hopefully, we will hear back this week, but nothing yet. The sample pieces were bad since they were used to cover the bubble when it was rolled up on the court. The red and yellow stains just won't come out.

When we renovate, we only need one door into the electrical room; the door near the bubble shed is preferred.

A part was ordered for the blower and will be fixed by tomorrow.

The ball machine has been fixed; Dot will send out an announcement to the membership.

2. AGM – December 3, 2018

Oliver will give an update on the renovation with the COB, Jackie will give a financial update, Gerry or Jesse will talk about maintenance, Anne will report on Social, Chris will discuss membership, and Ron will talk about our programs.

The position of Jackie (Treasurer) and Jesse (Maintenance Director) will be voted on at the AGM.

The Board directs Peter to discuss a bio for each of the assistant pros at the November pros' meeting. The bios will then be posted on the website.

3. Pros' Meeting

The following items were discussed at the last pros' meeting and the Board now gives approval for:

1. First Aid Training. It was recommended to include interested conveners in this training as fees are more reasonable for a larger group and this training is a benefit to all members. Peter will arrange to host this at the club on a Sunday morning. Details to follow.
2. Registration for the Junior Program - We need to add a line requesting any pertinent medical information.
3. One of the recurring issues over the indoor season is parents visiting the courts to watch their students play while wearing outdoor shoes. It was recommended that we purchase and provide (perhaps near the door) the blue reversible (re-usable) shoe covers.
4. We currently have 49 Juniors registered (last year we had approximately 30). It is agreed that our pros purchase a new cart, another hopper and green dots for this program. The cart, while expensive, will ensure that more time is spent with students than picking up balls. All equipment should be labelled and inventoried.

5. Follow-up discussion from Board Meeting re: fees. It was agreed to adjust the Junior Fees this year to \$40. It was further recommended by the pros to increase their private fees to \$50 next year (these fees are still well below other clubs).

6. Craig's letter. There was discussion of Craig's commitment to the adult high-needs individual, which is laudable; however, no other pro wishes to take on this challenge. Given the fact that the individual is a full-size male adult, requires two assistants and has low impulse control, there are concerns about potential liability.

4. Financial Report – Jackie

MOTION: Vine and Partners have agreed to file ATC corporate tax returns.

Moved by Jackie, seconded by John. Moved.

5. Renovation – Oliver

Diagrams of the proposed renovation were circulated by Oliver. The main changes are: accessible bathroom, boot room and vestibule--they are smaller. Some of the electrical has been moved to the vestibule. The front pad currently will be replaced by sod. We also need to feather in a ramp at the door. We still don't have an accurate estimate on the cost until we go out to tender. Oliver will ask Jennifer for her opinion on what our costs will be. Oliver will send an email to Cathy and Jennifer to ask for an estimate to take to the membership.

MOTION: John moved that the Board approve the amended plan, due to cost constraints in the original plan. Seconded by Chris. Moved.

6. Adjournment – the meeting adjourned at 9 pm.