

# Minutes of Aldershot Tennis Club Board Meeting

**Monday, October 24, 2016**

Present: John Korosi, Gerry Blake, Hilda Cirotto, Susanne Reimer, Chris Duque, Malcolm Harris, Jackie Smalec, Dot Knight, and Oliver Barkovic.

Absent: Steve Gray

The meeting was held at **Aldershot Tennis Clubhouse**

## Items discussed:

1. Bubble Up and wind screens removal did not have enough members assisting and, as a result, Ken Burlock and Gerry spent almost the entire weekend working to get the project complete. If ever they get sick or are away, the court non-availability is likely to extend past a week end. This is despite a membership of 340 people.
  - The cost to have a contractor do the work would be about \$8,000
  - In the last few years 15–20 people show up the first day and then 4–5 people finish off on the second. Typically it is the same people each year.
  - A suggestion was made to charge ***every member an additional \$25.00 each*** on their membership, which will be deducted the following year – providing their sign-in at either bubble up or bubble down is recorded. This will generate \$8,500 for ATC and ensure that members who take the view ‘it’s not my job’ are still contributing towards the club albeit via \$\$.
  - We cannot leave this situation unchecked forever because our reliance on Ken and Gerry (and a small group of other helpers) leaves ATC in a very vulnerable position.
  - There are other events which require volunteers.
  - We need to discuss this at the AGM.
2. **LED lighting;**
  - A member proposed ‘just change the outer lights to LED’ to see how it affects the overall light and heat situation before we commit to an entire changeover. This would obviously affect the hydro rebate but may pacify some long standing members.
  - Tony from Gerry Electric will be coming out again to look at other options.
  - We should go ahead with 50 lights
  - On court 4, we will install one more light to make it 6 on that bank.
  - Measure for 6 lights on that bank.
  - Install a cover/screen on the top of each bank of lights in case balls get stuck in lights.
3. Jackie provided and reviewed the Financial report for period ending September 30 2016 as well as the budget for next fiscal year.
  - Q: Do we need to insure the clubhouse?

- i. Response: No, the city insures the building for \$400K and we are insured through OTA, which covers liability, etc.
  - ii. There is a form to complete and Jackie recommends looking into it.
- Jackie contacted the firm who completed our previous financial statements and will ask for a price reduction for them to prepare these again.
- **Budget**
  - i. Gerry asked Jackie to add \$90 x 3 for January, February and March snow removal as well as \$600 for a pressure switch in October, 2016.
  - ii. John asked Jackie to add \$500 for training courses for all 3 pros. (ATC covers 50% of their courses) as well as \$5,000 for extra lights.
  - iii. The total cost estimate for lights and the amount of rebate should be put in budget. (\$3,748.77 and \$28,913.77 minus the 'Save on Energy' rebate of \$15,000).
- John moved to accept the budget. Gerry seconded and all accepted and agreed that Jackie has done an amazing job!
- Jackie will be away this winter and has arranged for Assistant Treasurer, Jeanne Woodcroft to make deposits and write cheques. Jackie will still do the data entry in QB.
  - i. A suggestion was made to try this for a year and see how it works.
- For automated banking we require 2 signatures per transaction.

#### 4. **Maintenance:** Gerry

- Photohelic installed a pressure switch
- Repairs were done by Paul Harris – he reset bubble pressure.
- Invoice for pressure switch and dumpster have not been received yet.
- Snow contract – Gerry requires a cheque to cover this – minimum 3 removals around the bubble.
- **Bubble Down, 2017.** Shawn says we do not need to co-ordinate with Appleby Tennis Club – we can pick our own date. April 21/22 (rain date 23) was selected.
  - i. Hilda will move the date for the banquet to April 8th;
  - ii. Tournaments will be held earlier.
- **Ball machine** – can it be used without a chain or can we use a wire cord to secure it?
  - i. We need a chain and a cover for the chain to prevent damages to courts.
- How do we approach changing lessons to court 1 and 2?
  - i. Take the curtain from courts 3 and 4 and move it to 1 and 2. We can wait and see how it goes and do this next year – in January due to the logistics and education, etc.
  - ii. Get the ball machine out asap.

## 5. Repairs done by Yeadon

- Holes were filled in, wires erected, etc. The arch way on the north door broke recently and it was fixed for an extra \$600. The other exit door still needs work.

## 6. Programs: Malcolm

- ATC Board of Directors would like to thank the 2016 Summer Program Co-ordinators for looking after the various Summer Programs. The feedback from our membership is that ATC had its best summer yet. **THANK YOU** to Linda Lipic, Morgan Perigo, Pam Holton, Susanne Reimer, Jeff Leedale, Hilda Cirotto, Ralph Martinello, Ken Burlock and Debbie MacIntosh.
- We need someone to run the Tuesday night league (Summer)
- The mixed doubles Tournament is scheduled for November 18, 19 and 20<sup>th</sup>. Susanne will send a reminder communique. Revenue will offset expenses. Susanne offered to donate bagels, etc.
- The Saturday men's league needs box 12 removed from the first session. Oliver will send the details to Susanne and she will send a communique out.

7. Bryan Crook is not returning to ATC - therefore there is no longer an issue regarding his farewell 'party'.

8. The AGM will be held on Monday, November 7<sup>th</sup> at 7pm. Susanne has sent the communique out (thanks!). Susanne offered to create a Powerpoint presentation of the agenda which should consist of the following:

- Update on the extension
- LED lighting update
- Financials
- Volunteering
- New members initiation fee of \$100 - one time, non-refundable
- Sponsorship

➤ Jackie needs to get voted in.

➤ The maintenance position is open - need to vote in any replacement

9. The membership page of the website needs tweaking. We need to say "As of June 1, 2017, memberships will be given priority to Burlington residents. Current members as of October 1, 2016 are grandfathered."

10. Ancaster tennis club is looking into getting a bubble. This may cause a decline in our membership. We need to look at the marketing aspect of this and assess the risk. We are now over capacity at 340 members.

11. Oliver mentioned that he has a contact for summer tournaments in 2018.

## 12. Extension:

- John will forward the site plan approval permits being worked on to Susanne.

- Steve and Ken met with the City recently. The City had concerns with us going to tender. Steve and Ken have a meeting with the Architect on Friday. They forwarded all points from the meeting with the city to the Architect. No changes to drawings. Explanations and schedules were added. The city wants the material list in the drawing to show as a separate schedule.

The meeting was adjourned.