

ALDERSHOT TENNIS CLUB
BOARD OF DIRECTORS' MEETING

Tuesday, September 11, 2018

M I N U T E S

Present: Oliver Barkovic, President; John Korosi, Past President; Paul Martin, Vice President; Dot Knight, Marketing and Communications Director; Pauline Dotchin, Secretary; Anne Luxon, Social Director; Jackie McCluskey, Treasurer; Ron Tansley, Program Director; Gerry Blake, Director of Court Management.

Absent: Christopher Duque, Membership Director; Jesse Vermeer, Maintenance Director.

Meeting with the City of Burlington

- Jennifer reviewed the three lowest prices and noted mechanical, finishes and general requirements were the largest components.
- 55% of the questions were architectural related.
- Jennifer received quote for sanitary work. Discussed re-routing of sanitary through the building instead of outside.
- Should include reference to site access and staging area in the next tender.
- Need to determine if prequalification will be done or go out to the market. Jennifer will see what options staff have related to the previously prequalified contractors.
- Tender could be issued in early 2019.
- Discussed options re: this project – continue with this design and refine, do not expand the building but use space within the existing building, new building, just do the sanitary work.
- Oliver will let Doug and Jennifer know how the Board wants to proceed.
- Next step with this design would be for ATC and staff to meet with the architect to review drawings.
- Oliver will advise Doug that the Club wants its deposit back for the project.

MOTION: We proceed to repair the sanitary lines if we get approval from the city.

Moved by Jackie, seconded by Dot. Carried.

Financials

- The 2017 and 2018 financial statements will be provided at the AGM in November. The delay in the 2017 financials are due to the club having no accountant until February 2018.
- Members will be given financial updates once a year at the AGM.

Ladies' Round Robin and League

- The final organization plans for the Round Robin and League was sent to the membership on Monday.
- Sign up begins on Saturday, September 15.

Bubble Up

- Fence people are coming on Friday to meet with Gerry.
- The contractor should not leave his equipment where it is not secure.
- The new lights will have deflectors on them.
- The 4 new lights will, hopefully, will solve our problems.
- Gerry will put out an email tomorrow to ask for volunteers to help with bubble up.
- Access permits for equipment to repair the fence have been secured.
- Outstanding items: benches, water meter, new BBQ, contact Ancaster Paving about patching and cleaning the courts.