

**ALDRSHOT TENNIS CLUB
Meeting Minutes**

Date: December 9, 2019
Time: 7:00 pm
Location: Sobey's Meeting Room

President: Christopher Duque	X	Marketing: Naiomi Gardner	X	Maintenance: Jesse Vermeer		
Vice President: Damien Larkin	X	Secretary: Connie Godyn	x	Treasurer: Jackie McCluskey	X	
Past President: Oliver Barkovic	X	Program: Julie Beltrano		Membership: Malcolm Harris	X	
Social: Anne Luxon	X	Court Management: Gerry Blake	X	Head Pro: Peter Buckley		

Approval of Minutes- November 18, 2019 approved

REPORTS

PRESIDENT-Chris Duque

- Need for subcommittee to review the current gaps in the ATC constitution.
ACTION: Chris will reach out to membership for committee members.
- ACE tennis academy has requested the participation of ATC for its program.
ACTION: ATC not interested at present as we need to ensure adequate court time for the membership

VICE PRESIDENT-Damien Larkin

- A member has offered storage space for clubhouse items while undergoing reno.

PAST PRESIDENT-RENO UPDATE-Oliver Barkovic

- Building Permits have been submitted
- Site plan certificate has been received by the city, now waiting for building permit
- Altamar contracting will build a walkway from the change trailer to the bubble but it will not be connected to the bubble.
- No firm date for clubhouse demolition
- Ideally the trailers should be on site in the next week so that we can iron out the logistics of transitioning from clubhouse to trailers e.g. access and security, supplies etc.
- Contracts need to be signed, insurance policy needs to be updated with regards to construction and changes during this time, contractor to be bonded for liability which should be at his cost
ACTION: Oliver will oversee above and Jackie needs to see clearance for bonding and site plan certificates

- Subcommittee including members to be created to help oversee renovation
ACTION: Oliver to reach out to membership for committee members

WEBSITE-Oliver

- new website is undergoing 'fine tuning' and goal is to improve communication to membership
- hoping it will be easily accessible with multiple links to various topics which members will be able to click and access
ACTION: Oliver still receiving feedback and will make corrections and adjustments as needed.
Will send out email to membership informing them of password and accessibility
- Naomi would like to take more of a lead role in the management of the website
ACTION: Website management to transition from Oliver to Naomi

SOCIAL-Anne Luxon

- 'Last Hurrah' social a success with 6 boxes of food going to the Burlington Compassion Society
- Wine left over to be kept for future event
- consideration being given to Xmas themed event but difficult to plan because of pending reno
- Banquet Update-Anne has been looking at Austrian Hall behind RBG as a possible alternative to Polish Hall. Somewhat smaller but we would need minimum of 80 people. To keep costs down could use 'spotify' as our music source instead of a DJ
- Banquet date Saturday April 18, 2020

MARKETING-Naomi Gardner

- Naomi would like to send out a survey to membership to get their opinions on various matters. Recurrent issues seem to be court time, AGM, online booking. It is felt that a survey might give the board a better understanding of what the membership values with regards to the operation of the club.
ACTION: directors to 'brain storm' re:topics for survey
- 'twitter' feed for clubhouse reno to keep all members informed of progress
ACTION: Oliver to set up

PROGRAMS-Julie Beltrano(absent)

- Steve Knight to have access to website so he can send messages regarding Friday night social
- league conveners need to access the court booking page so membership can be informed of court availability should there be some extra courts
ACTION: Conveners to send requests to Gerry, Julie, Oliver or Chris
- Gerry has offered to assist Julie with programs

TOURAMENTS

- MIXED Doubles is schedules for Jan 17,18,19, 2020
ACTION: Peter Buckley and Julie to set up tournament

COURT MANAGEMENT

- no issues at present, overall improved use of court time

MAINTENANCE-Jesse Vermeer(absent)

- current clubhouse heating not working properly
- loud bangs from bubble heater noted and not sure of cause
ACTION: Commercial Air notified and supposed to be in Dec 10 to inspect and repair as needed
- bubble temperature seems to be more steady
- Snow Removal
ACTION: Gerry has reached out to GardenNV and is awaiting a quote
- Dumpster has arrived for reno needs
- Garden Shed needs to be moved away from clubhouse, ? builder to do
- walk through for list of items that need to be removed
ACTION: Oliver to setup walk through with Gerry, Jesse and contractor

TREASURER-Jackie McCluskey

- need to clarify who the 'go to' maintenance person is
ACTION: Jesse is and Gerry Blake to remain involved
- Banking authorities have been updated to include new board members and old board members deleted
- Need to upgrade membership spreadsheets for accounting purposes
ACTION: Jackie to work with Malcolm on upgrading flowsheets

MEMBERSHIP-Malcolm Harris

- no issues other than need to upgrade flowsheets as above

ADJOURNMENT

Meeting adjourned at 9:25pm

Next meeting date: January 13, 2020

Location: TBD