

**ALDERSHOT TENNIS CLUB
Meeting Minutes**

Date: January 13, 2020

Time: 7:00 pm

Location: Sobey's Meeting Room

President: Christopher Duque	X	Marketing: Naiomi Gardner	X	Maintenance: Jesse Vermeer	x		
Vice President: Damien Larkin	X	Secretary: Connie Godyn	x	Treasurer: Jackie Mc-Cluskey	X		
Past President: Oliver Barkovic	X	Program: Julie Beltrano	x	Membership: Malcolm Harris			
Social: Anne Luxon	X	Court Management: Gerry Blake	X	Head Pro: Peter Buckley	x		

Approval of Minutes- December 9, 2019 minutes approved

REPORTS

PRESIDENT-Chris Duque

- **Constitution Updates:**

- items approved at AGM need to be updated.

- there are a number of volunteers from membership willing to be on committee

- Michel LeCavalier available to give a presentation to BOD on understanding and updating constitution

ACTION: Chris to take lead for the above

VICE PRESIDENT-Damien Larkin

PAST PRESIDENT-RENO UPDATE-Oliver Barkovic

- Building Permits have been submitted, letter received from city requesting final corrections/explanations for several items of which none are major.

- Altamar ready to proceed once permit approved

ACTION: Oliver to liaise with architect to ensure requests are completed and resubmit to city.

- Subcommittee including members to be created to help oversee renovation

ACTION: Oliver to reach out to membership for committee members

- Trailers to arrive Jan 16,2020 and then Gerry will be able to proceed with transfer of the rest of the clubhouse items especially office items. There will be no phone or internet while working from trailers

- Need to give consideration about what kind of security system is needed for new clubhouse

WEBSITE-Oliver

- updated board members on accessing board related documents from new website
- Gigasport website needs to be updated with new board information
ACTION: Oliver will update
- Code of Conduct for Board of Directors
ACTION: Oliver to send out copy to BOD to review at next meeting

SOCIAL-Anne Luxon

- Banquet date Saturday April 18, 2020, Austrian Club confirmed, \$45/person menu similar to Polish Hall

MARKETING-Naiomi Gardner

- nothing to report

PROGRAMS-Julie Beltrano

- MIXED Doubles is scheduled for Jan 17,18,19, 2020. Format will be full 3 game sets.
ACTION: Peter Buckley and Julie to run tournament, Gerry to book off courts for tournament.

COURT MANAGEMENT-Gerry Blake

- some issues with use of empty round robin courts by people not participating in round robin. Members arriving late should check-in with convenor and participate in round robin till 8:30pm. If attendance remains low courts will be freed up for member booking.
ACTION: Gerry will check with conveners as to how to proceed and send an email to membership to clarify Round Robin structure if needed
- Members with their own Ball Machine will no longer book using ATC Ball Machine. Individual entries will be created for their own use. Example-“Gerry Blake-Ball Machine”. If you are planning on bringing your own ball machine Gerry needs to be notified.
- Swipe cards for clubhouse access are \$10. If giving out new cards we need to remember to record the card number as it goes in a database.

MAINTENANCE-Jesse Vermeer

- current clubhouse heating not reliable, heating equipment very old and occasionally difficult to access parts. Carrier has put 2 stickers with different dates on current heater and it is not clear what this means.
- Consideration of a new heater becoming a more urgent matter due to ongoing repair costs. New heater expensive but if we need it for next season we would likely have to order this spring.
ACTION: Jesse to call Carrier and clarify what the stickers mean
Gerry and Jesse to cost out a new heating unit, especially with regards to rebates and discounts that might be available to us

- Snow Removal
ACTION: Gerry has reached out to GardenNV who does our lawn care and they have agreed to emergency “on call” snow removal. Garden NV-Phil Harris has been asked to provide invoice. We pay upfront for 2 emergency call and any additional calls thereafter.
- Wire between courts 3/4 is frayed and will be replaced by Paul Harris

TREASURER-Jackie McCluskey

- updated financials

Bank Balances as at Jan 13, 2020	Savings Account	\$565,862.90
	Operating Account	\$219,702.75
- consideration to be given to increasing the contingency fund from \$25,0000 to 50,000 given increasing costs overall of equipment and repairs
ACTION: Need to put forward a motion at next AGM
- reserve of \$100,000 for bubble may have to be adjusted because of need for new heater. Felt that bubble would not need replacement in near future and given it is in three parts it likely can be repaired and patched as such.
- requires monthly membership update for financial records
ACTION: Malcolm will submit membership numbers monthly

MEMBERSHIP-Malcolm Harris(regrets due to illness)

Adult, Winter/Summer	343
Juniors, Winter/Summer	57
Wait List	133

- Cash flow revenue of \$4727 for Dec 2019 submitted to treasurer
- Updates to Full-Year membership application form can be sent to Malcolm for review and consolidation. Draft Final version will be sent out to BOD for final comments
- still working of resolution of 2 NSF cheques
- Review of junior programs
ACTION: meeting with Malcolm and Peter Buckley to be scheduled to review
- Active Medical Leave list has been reviewed
ACTION: Malcolm to update gigasports and issue refunds as appropriate

HEAD PRO (Peter Buckley)

- Match Play Program currently has 15 juniors and 12hours of court time booked off. Need to improve court usage.
ACTION: Oliver to activate TEAM SNAP APP so Peter will know how many courts can be opened to general membership during this time frame. This is to be implemented by February meeting.
- Summer camps set up, there are to be 2 in July and 1 in August.
- Looking at partnering with Burlington Junior Soccer League with possible goal of having a full day camp that would include tennis and soccer.

- Still looking at having a U12 OTA tournament at Aldershot.
- Tomas Mayorga presented a survey he drafted to possibly enhance cup play between adults and juniors for those juniors who want to improve. He will report back with his findings and further decisions on facilitating this option can be discussed.

ADJOURNMENT

Meeting adjourned at 10pm

Next meeting date: February, 2020

Location: TBD