ALDERSHOT TENNIS CLUB Meeting Minutes

Date: February 10, 2020 Time: 7:00 pm Location: Sobey's Meeting Room

President: Christopher Duque	x	Marketing: Naiomi Gardner	x	Maintenance: Jesse Vermeer	x	
Vice President: Damien Larkin		Secretary: Connie Godyn	x	Treasurer: Jackie Mc- Cluskey		
Past President: Oliver Barkovic	x	Program: Julie Beltrano	x	Membership: Malcolm Harris		
Social: Anne Luxon	x	Court Management: Gerry Blake	x	Head Pro: Peter Buckley	x	

REGRETS: Damien Larkin, Jackie McCluskey, Malcolm Harris

Approval of Minutes- January 13, 2020 minutes approved by Oliver, seconded Julie

REPORTS

PRESIDENT-Chris Duque

- updated the board on the constitution sub-committee meeting and progress(sub committee minutes) Next sub-committee mtg April 20, 2020
- Amended items of constitution as per AGM have been updated <u>ACTION:</u> Oliver to post updated constitution on website
- Board members job descriptions to be updated <u>ACTION:</u> each board member should review their job description to see if it is correct
- Member has suggested implementing a 'find a spare' program that members can reference if looking for spares

<u>ACTION</u>: explore whether there is something through gigasports or the website, otherwise bulletin board where members can post if looking for a spare or hitting partner.

VICE PRESIDENT-Damien Larkin

PAST PRESIDENT-RENO UPDATE-Oliver Barkovic

- Reno building permit not yet approved. City asking for resubmission of several documents such as a copy of the drawings, project schedule, construction schedule. These have all been previously submitted. They want to ensure HVAC unit not too noisy, they seem to be unaware that it is a residential, not a commercial HVAC unit.
- Contract with city needs to be resigned because of incorrect wording, should say Aldershot Tennis Club, not City of Burlington

- Bonding project needs to be readdressed
- There are to be 8 meetings with architect scheduled every 2 weeks during reno
- Building committee established: Derek Shrubsole and Lloyd Ripani have volunteered to sit on committee
- Trailer electrical hook up quoted of \$2,250.00 is excessive and further estimates required. Trailer not in use yet as reno project not yet started.

WEBSITE-Oliver

- All board members should be able to access Gigasports in admin capacity
- G-drive has two step verification blocking board members access
 <u>ACTION:</u> Oliver to remove two step verification so necessary documents can be accessed by board
 members

SOCIAL-Anne Luxon

- Banquet update, requesting BOD and member assistance for door prize donations
- tickets to go on sale in March, will need to think about where members will leave payment if clubhouse not operational
- consideration of a "PRO" event utilizing pros associated with OTA
- possible Valentines treats and "Leap Year Freebie"

MARKETING-Naiomi Gardner

- Meeting with Scott(IT) re:website
- will be posting events on website i.e.; Banquet, socials, camp information
- continues to work on membership survey which will be sent via email communication

PROGRAMS-Julie Beltrano

 Tournament Dates: Men's Single 	March 6-8	
Women's Doubles	March 20-22	
Mens Doubles	April 3-5	

COURT MANAGEMENT-Gerry Blake

- · changing booking categories to reflect proper court usage ie. court cleaning not booked using 'guest'
- · consider changing guest bookings so they can only have 1 active booking
- · consider changing wording for the rules around guest booking to better reflect guest limitations
- · hoping that program director and league convenors will soon be able to manage their court bookings

MAINTENANCE-Jesse Vermeer

- clarification from Carrier on the meaning of Tags used on bubble heater/blower, Tag A would mean an immediate shutdown is to be done, Tag B would indicate a non-immediate problem, usually something that needs to be repaired in 45 days as it is not 'to code'
- at present one quote of \$82,600.00 has been obtained for a brand new blower which is needed given the current condition of the one now operating. Awaiting several other quotes
- membership will need to be notified of the expense once decision about a provider is made. Looking at a timeline of approximately six weeks. Will need approval of membership before moving forward with purchase

TREASURER-Jackie McCluskey

 updated financials 		
Bank Balances as at Feb 10, 2020	Savings Account	\$566,631.85
	Operating Account	\$217,976.10

• Consider changing 8.9 of constitution (shown below) to \$50,000

8.9 Except in the case of dire emergency, the Board of Directors shall not commit the Corporation to expenditure in excess of \$25,000 without reference to and approval of the general membership. Any such proposed commitment shall be submitted for approval at a general meeting of the membership and authorized by a majority of members present before proceeding.

ACTION: Need to put forward a motion at next AGM

- reserve of \$100,000 for bubble may have to be adjusted because of need for new heater. Felt that bubble would not need replacement in near future and given it is in three parts it likely can be repaired and patched as such.
- need to complete clubhouse reno budget with building committee to ensure that we stay within budget

Adult, Winter/Summer340Juniors, Winter/Summer57Wait List133

HEAD PRO (Peter Buckley)

- TEAM SNAP is active, Peter believes there will be courts available by 17:30hr and will free up the courts to membership.
- Match Play will not be offered next winter season
- Future court use by juniors and combination of Sr/Jr still under consideration
- Summer camp dates July 6-10, July 20-24, Aug 3-7, 2020m 9-4pm
- Pro hours not optimized, still has about 10/hr available per week
- AED The batteries and pads needed replacement but the indicator light X or "check mark" is not functioning properly and follow-up with manufacturer may be warranted.
- AED batteries and pads to be replaced Feb 11. May require further checks. TBD
- ? misappropriation of balls from office, 27 cans 5 days ago, now only 3

MISCELLANEOUS:

Re: error in adjustment of minutes of meetings including the AGM

Due to error of adjusting the AGM minutes with regards to the following statement we are including it in the February minutes so it is accessible to the membership

'In the wake of my comments during the AGM, and the possibility that those comments may have been misinterpreted, I would like to clarify my comments regarding my family. During the course of the correspondence last year, my daughter was included in the email string being directed to the membership. I was frustrated that my family was included in the emails which questioned my role as ATC President.

It was not my intention to imply my daughter was personally targeted by a single member, but that she received communications directed to a list of members. If that is what was perceived during the AGM, I would like to apologize to anyone who may have felt singled out.'

Oliver Barkovic

ADJOURNMENT

Meeting adjourned at 21:20pm

Next meeting date: March 9, 2020 Location: TBD