

Renovation Committee and Project Management

The Renovation committee has been established and will be responsible to liaison with the city, architect and contractor once the club receives the approval from the City of Burlington (COB) and will ensure the project remains on schedule, contractor completes the work as per contract and when requested payment is made based on completed work. The Board of Directors (BOD) will continue to be involved in all decision making and final approval of renovation decisions and will remain up to date on progress of the project.

Correspondence with City of Burlington

At this state of the project Oliver and other board members are working with the project architect, KVA, to provide the city with all required documents. In February the city asked for a number of documents that had been previously provided by the club. The city wanted these documents resubmitted in one package. We worked with KVA to collect the necessary information/documents and provide information to the city.

Fire Department raised new concerns that had not been raised during the initial tendering process: covered walkway to the bubble and extra door in interlock in the 1988 drawings. These conditions were removed by the Fire Department in late February as the Fire Department accepted that the covering be taken down. The BOD will review other options can be utilized to cover the access the bubble.

In early March the COB sent a new list of minor information requests. The requested information was received by the city and are currently being reviewed to clear the requests. At this time the COB has all of the requested information, and the club will follow-up next week.

Renovation Contingency Plan

During the March meeting the BOD discussed re-evaluating the renovation scope, and at this time we remain optimistic that the current path will prevail. If the outlook does not change within the next month we will take alternate action. The concern with either approach is that a building permit and city approval will still be required, and the club may experience the same delays as the current design further delaying the renovation.

Storage Trailer

The BOD made the decision to obtain the trailer in January because: city indicated building permit approval was almost complete, concern around pending weather that would make obtaining the trailer impossible leaving members no place to change prior to accessing courts and limited space to store club items. With the delays in the project and the weather warming up the BOD decided to look into removing the trailer for the time being.