

**ALDRSHOT TENNIS CLUB
Meeting Minutes**

Date: April 5, 2020
Time: 7:00 pm
Location: Zoom conferencing

President: Christopher Duque	X	Marketing: Naiomi Gardner		Maintenance: Jesse Vermeer			
Vice President:		Secretary: Connie Godyn	X	Treasurer: Jackie Mc-Cluskey			
Past President: Oliver Barkovic	X	Program: Julie Beltrano	X	Membership: Malcolm Harris	X		
Social: Anne Luxon		Court Management: Gerry Blake	X	Head Pro: Peter Buckley			

REGRETS: Anne Luxon, Naiomi Gardner, Jesse Vermeer, Jackie McCluskey

Approval of Minutes- March 9, 2020 minutes approved by Chris Duque, seconded by Gerry Blake

NEW BUSINESS

PRESIDENT-Chris Duque

PANDEMIC

- Club was closed March 16, 2020 secondary to Covid-19 consequently there were several issues that needed to be addressed such as ? membership refunds, contract ATC workers, bubble status should there be a lengthy shutdown, summer session. Discussion centred around the above issues and today the following decisions were made:

REFUNDS

- Junior Program was completed so no need for a refund
- Match Play: (check with Peter) if we had a few weeks left, rather than a refund consideration of a discount to an alternate program for the 2020-2021 winter season be given to affected members
- ATC Members: Rather than a refund a probable discount on winter membership for 2020-2021 for all current members. The amount is unknown at the present time as no one knows how long we will be shut down. City of Burlington is operating under a current date of June 30, 2020 before anything will open.

ATC CONTRACT WORKERS

- Due to the current Covid-19 conditions and extended closure of the club we are unable to provide payment to the contract workers ie., cleaning staff, pros and as such they will be informed
- Not sure if head pro is to be paid in spite of closure, contract not available to review.
- The board will continue to monitor the situation and act accordingly as reopening is based on government and city by-laws at present time.

ACTION: Chris will send out notice to contract workers that unfortunately no payments will be forthcoming during pandemic. Chris will send BOD a copy of Head Pro contract to be reviewed so right decision will be made as to whether payment is to be continued or ceased.

BUBBLE

- Given current Covid-19 restrictions we are unable to take down the bubble.
- Discussion of possibly lowering light standards and dropping the bubble instead of removing bubble may be an option if there is a lengthy closure but any final decision will be pending on when we are allowed to reopen. Financial impact of 'bubble down and up' will also factor into decision as it will cost \$10,000. Spending this amount for a few months may not be worth this expenditure.
- Possibly not having a summer season was discussed dependent on length of closure
- Extending winter season or starting 2020-2021 season early also a consideration
- The board will continue to monitor the situation and act accordingly as decision making is based on government and city by-laws at present time with regards to pandemic.

BUBBLE HEATER/BLOWER EXPENDITURE

- We have received 3 quotes and currently in detailed discussion with one vendor
- Cost is estimated at \$90,000 to purchase and install. They require 14-16wks for manufacturing and install

ACTION:Gerry/Jessie to contact vendor/manufacture on availability given the current pandemic

- Due to critical nature of the blower unit, and the short window of opportunity to get this done, the BOD have determined that this constitutes an emergency and will proceed with the expenditure, as per the constitution section 8.9

“Except in the case of dire emergency, the Board of Directors shall not commit the Corporation to expenditure in excess of \$25,000 without reference to and approval of the general membership. Any such proposed commitment shall be submitted for approval at a general meeting of the membership and authorized by a majority of members present before proceeding.”

ACTION: Chris to send out a notice to the membership explaining this necessary and urgent expenditure.

VICE PRESIDENT

- Damien Larkin has resigned for personal reasons. BOD discussed replacing Damien in the interim or waiting till the AGM. No decision made because of current unknowns secondary to pandemic. There are currently enough board members to see to day to day operations.

PAST PRESIDENT-RENO UPDATE-Oliver Barkovic

- Pandemic by-laws restrict issuing of building permits and new construction at the present time
- ATC reno building permit should be 'ready to go' as all the conditions requested by the city have been met. Oliver hopeful that we are close to getting permit as he was informed that the ATC was to liaise with city parking for permits for 10 spaces on Gallagher road for construction workers vehicles.

ACTION: Oliver to contact city re: status of building permit

- Need to clarify with contractor Altomar as to their position on the project given the pandemic status ie., if building permit given are they ready to proceed, timeline etc.

ACTION: Oliver to contact Altomar to verify status

REPORTS

WEBSITE-Oliver nil

SOCIAL-Anne Luxon nil

MARKETING-Naiomi Gardner nil

PROGRAMS-Julie Beltrano nil

COURT MANAGEMENT-Gerry Blake

- ATC currently non-operational, TV, Internet, Bell services stopped till reopening
- Lights in bubble off, heat lowered accordingly

MAINTENANCE-Gerry Blake

- Trailer which was to be used during construction has been removed
- Water leak information sent to city as there may be a discrepancy in the water bill
- It is believed there is still an outstanding Carrier invoice that may have to be paid
- Jesse will be asked to check the gas meter readings to ensure accuracy
- Utilities are being monitored

TREASURER-Jackie McCluskey nil

MEMBERSHIP-Malcolm Harris nil

HEAD PRO (Peter Buckley) nil

ADJOURNMENT

Meeting adjourned at 20:10pm

Next meeting date: TBD

Location: TBD