

**ALDRESHOT TENNIS CLUB
Meeting Minutes**

Date: September 15, 2020
Time: 7:30 pm
Location: Zoom conferencing

President: Christopher Duque	X	Marketing: Naiomi Gardner	X	Maintenance: Jesse Vermeer	X	Building Committee: Derek Shrubsole	
Vice President:		Secretary: Connie Godyn	X	Treasurer: Jackie McCluskey		Building Committee: Lloyd Ripani	
Past President: Oliver Barkovic	X	Program: Julie Beltrano	X	Membership: Malcolm Harris	X		
Social: Anne Luxon	X	Court Management: Gerry Blake	X	Head Pro: Peter Buckley	X		

REGRETS: Jackie McCluskey,
Approval of Minutes: August 18 and September 1 2020 approved by Naomi and seconded by Gerry and all in favour

NEW BUSINESS:

ATC Return to Indoor Tennis

- timeline for blower not finalized, it is hoped that it will be available by the end of September keeping in mind that it could take two weeks to install and run tests so bubble up target date is October 17th
- clubhouse will not be available till we have occupancy permit from the city so the need for temporary washroom appreciated as many winter members are from out of town
- Chris will update city with our COVID protocol for bubble and clubhouse
- questions and concerns about air quality in the bubble continue to be raised by membership. The ATC will be no different from other clubs using a bubble and there will be fresh air coming in. Ultimately it is the choice of the member as to whether they feel comfortable playing in the bubble as there is not much else that can be done by the board related to air quality and Covid risk is which is why we are offering a membership sabbatical

ACTION: Chris to send out newsletter to membership about 'winter tennis', bubble up, clubhouse renovation and hoping to do so by September 21

Winter Registration and Membership Fees

- forms for winter membership need review and there will be two new categories because of the credit being offered for 2019/2020 season **returning** members. New members for 2020/2021 will pay full fee.
- winter payment deadline will be deferred to till Oct 17

WINTER RATES: The Board approved these increases to fees:
Adults \$15, Student \$10, Junior \$5

Returning Members-Includes increase and Credit

475 + 15 = 490 - 85 = 405 + 52.65 = 457.65
335 + 10 = 345 - 65 = 280 + 36.40 = 316.40
225 + 5 = 230 - 45 = 185 + 24.05 = 209.05

New Members-Includes increase but NO CREDIT

$$475 + 15 = 490 + 63.70 = 553.70$$

$$335 + 10 = 345 + 44.85 = 389.85$$

$$225 + 5 = 230 + 29.90 = 259.90$$

ACTION: Malcolm and Connie to revise forms and have them completed by Sept 23

Online Payments

- Naiomi ready to implement online payment option but missing some banking information
- ATC needs to ensure they won't be charged excessive bank transaction fees
- members will have to pay the online processing fee themselves and this will be built into the online payment option
- members will be given the option of online payment or cheque

ACTION: Bank account holders need to meet with bank to complete details required for online payments

Renovation

- Oliver continues to get updates from contractor and there is a current delay of about 10 days secondary to contractor awaiting final approval of shoring diagram related to attic hatch
- cost for 'change order 5' for shoring and adjustments was approved August 18, 2020
- Oliver stated the change order for the attic hatch is coming. This will need approval ASAP so cutting can begin.
- payment of first draw for 92,323.75 presented for approval but there is confusion over the change order billings and this needs to be clarified before payment can be made. Given this confusion and lack of disclosed financials it was identified that consideration needs to be given to the president taking control of the accounts
- HST refund options on the blower and building was discussed
- **ACTION:** Gerry to contact Jackie to discuss how best to proceed in getting HST refund
- Oliver reviewed A1's revised security proposal and discussion centered around the need to approve current proposal for installation during renovation as it would cost more to do it post renovation
- key fobs are costly and members should be charged the \$10/FOB which is cost. Suggest we defer the purchase of key fobs till renovation is complete and notify membership of this plan. We would start with numeric door code and transition to key fobs next year
- If numeric door keypads are available summer members would continue to use this method for entry.

ACTION: Oliver to confirm that numeric key pads are on the front door as that is what it states in the proposal and that the key fob system can be installed but not activated till next year

AGM

- tentative date November 17, 2020
- TEAMS virtual method likely the best option for hosting the AGM
- the following two year term positions are for renewal:
 - Maintenance, Treasurer, Court Management
 - Vacant Position Vice President
 - Marketing looking to step down so will be available

Membership Survey-Connie Godyn

- committee established with following members: Brenda Vrkljan, Deb Sylvester, Bob Pride
- a Club Pro Survey(with intention to be sent to the membership) was developed by the committee and presented to the board for review and feedback
- discussion centred around the purpose of the survey which is for the restructuring of the contracts of the pros to give members the services they require. It is meant to be an open and transparent process with member input
- majority felt the questions and survey were good, disagreed with opening paragraph and asked that it be reviewed

ACTION-survey will go back to committee for changes and reviewed Sept 29 so that it can be sent out to the membership

REPORTS

MAINTENANCE- Jesse

- Squeegees will be put out on court for member access and use

WEBSITE-Naiomi nil

TREASURER-Jackie McCluskey nil

SOCIAL-Anne Luxon nil

MEMBERSHIP -Malcolm Harris

- currently 31 requests for sabbatical and once the final numbers are known gigasports will be requested close sabbatical members accounts
- current wait list is 125, there will be a temporary 1 year membership offered to those filling in the sabbatical openings and permanent membership offered for non-returning member openings

MARKETING -Naiomi Gardner nil

PROGRAMS-Julie Beltrano

- a notice will be sent out to membership for winter league conveners
- current leagues to continue till bubble up Oct 16
- winter leagues to commence Nov 1

COURT MANAGEMENT-Gerry Blake nil

PRO-Peter Buckley

- states he is ready to proceed with junior program once bubble is up
- fielding questions from membership re: bubble up and renovation project
- questions about ball storage if clubhouse not available as the tennis balls need to be kept in a warmer environment

ADJOURNMENT

Meeting adjourned at 21:30 hr

Next Meeting September 29th at 7:30pm via Zoom