

**ALDERSHOT TENNIS CLUB  
Meeting Minutes**

Date: September 29, 2020  
Time: 7:30 pm  
Location: Zoom conferencing

President: Christopher Duque	X	Marketing: Naiomi Gardner	X	Maintenance: Jesse Vermeer	X	Building Committee: Derek Shrubsole	
Vice President:		Secretary: Connie Godyn	X	Treasurer: Jackie McCluskey		Building Committee: Lloyd Ripani	
Past President: Oliver Barkovic	X	Program: Julie Beltrano	X	Membership: Malcolm Harris	X		
Social: Anne Luxon	X	Court Management: Gerry Blake	X	Head Pro: Peter Buckley			

**REGRETS:** Jackie McCluskey,

**Approval of Minutes:** September 15th/21st, 2020 approved by Gerry and seconded by Anne all in favour

**NEW BUSINESS:**

**ATC Return to Indoor Tennis**

- Chris reviewed feedback from COB regarding ATC Covid protocol and they are requesting that only 2 people be in the airlock instead of 4
- awaiting city approval for a portable washroom
- we may need to map out entry and exit and will address this as needed
- we are aware that entrance to the bubble may be different until renovation complete
- current fencing may need to be temporarily changed to accommodate 'bubble up' and this will be discussed with contractor
- request for 2 hour booking for doubles reviewed and we will keep to current doubles booking of 90 minutes and review after bubble operational for several weeks to see how things flow

**ACTION:** Oliver to check with Alto Mar about fencing for 'bubble up'

**Membership Renewal and Payment Update**

- current renewal forms were updated but it was noted that we are 'missing the opportunity to ask members to waive the credit' on the form. Naomi offered to set up a PDF billable form for membership registration which would include all the options but it was felt that at this point it might be too complex to change the website so the decision was made to edit the current form to include a line with the option to 'waive the credit'  
**ACTION:** Chris to edit form and post on website
- online payment portal complete but not included in form. Only members will have access to online payment via membership portal in order to prevent inadvertent registration by non-members
- **ACTION:** Chris and Naomi to activate the online payment fee and once it is ready the link will be sent to returning members to use online payment option rather than cheque. Malcolm to send link for online payment to qualifying members

## Membership

- discussed request for refund from member who was unable to get to play in leagues last year till later in season because they were full
- MOTION:** The board does not give a refund or credit for non-medical absences.  
Put forward by Jesse, seconded by Malcolm and all in favour
- ACTION:** Malcolm will notify member of decision
- another membership request decision deferred till next meeting

## Request to film at club

- TVO has asked to use ATC for filming November 8-12 but request denied as it would mean that the club would be closed to membership for four days.

## AGM

- tentative date November 17, 2020
- membership requires 4 week notice which would be October 20
- TEAMS virtual method likely the best option for hosting the AGM
- the following two year term positions are for renewal:
  - Maintenance, Treasurer, Court Management
  - Vacant Position: Vice President
  - Marketing looking to step down so this position is also open
- notice sent out to constitution committee to review and finalize proposed Constitution motions in time for AGM

## Renovation

- trusses and roof currently going up and it is anticipated that the indoor work will move along smoothly from here on in

## Security

- it has been learned that the ATC will be solely responsible for monitoring of the security system and thus we are not obligated to use A1 security as originally thought allowing us to get quotes from other providers
- ACTION:** Oliver to get quote from DAMAR and other recommended providers

## Blower Update

- invoice received in time to process HST rebate
- Carrier seems to be on track for installation and once date known site will need to be accessible to crane for delivery

## Membership Survey-Connie Godyn

- survey to include questions about court usage, leagues and tournaments with the intent of having it sent out to membership after AGM
  - need a few more committee members to tabulate and review the survey results
- ACTION:** board will send out request to membership

## Pro Contracts

- request to renew current pro contracts for only 6months because of need to review the job descriptions, roles and responsibilities based on membership survey and feedback denied by board majority

## **REPORTS**

**MAINTENANCE**- Jesse

**WEBSITE**-Naiomi nil

**TREASURER**-Jackie McCluskey nil

**SOCIAL**-Anne Luxon nil

**MEMBERSHIP** -Malcolm Harris

**MARKETING** -Naiomi Gardner nil

**PROGRAMS**-Julie Beltrano

- Tuesday Ladies League still looking for a convener

**COURT MANAGEMENT**-Gerry Blake nil

**PRO**-Peter Buckley

## **ADJOURNMENT**

Meeting adjourned at 21:30 hr

Next Meeting September 29th at 7:30pm via Zoom

