

**ALDRSHOT TENNIS CLUB
Meeting Minutes**

Date: Sept 21, 2020

Time: 8:00 pm

Location: Zoom conferencing

President: Christopher Duque	X	Marketing: Naiomi Gardner	X	Maintenance: Jesse Vermeer	Building Commit- tee: Derek Shrubsole
Vice President:		Secretary: Connie Godyn	X	Treasurer: Jackie Mc- Cluskey	Building Commit- tee: Lloyd Ripani
Past President: Oliver Barkovic	X	Program: Julie Beltrano		Membership: Malcolm Harris	
Social: Anne Luxon		Court Manage- ment: Gerry Blake	X	Head Pro: Peter Buckley	

REGRETS: Jackie McCluskey, Jesse Vermeer, Julie Beltrano, Malcolm Harris, Anne Luxon

NEW BUSINESS-RENOVATION

- meeting held to review change orders and to vote on motion for payment

Motion: Club moves to provide a \$92,232.75 (\$81,702.43 Subtotal + \$10,621.32 HST) payment to Alto Mar to cover the work identified in Certificate of Payment #1 of the clubhouse renovation project. The payment includes 16% of the project cost and payment for approved change orders 1, 2 and 7.

Vote: Yes by Oliver, Naomi, Gerry, Connie, Anne and Malcolm who emailed in their vote

'Hi Chris,

Sorry I will not be able to join meeting tonight at 730.

I do support the motion to pay Altomar (assuming work is completed)

I think we have to pay change orders to get reno done.

Anne'

'Chris, due to unforeseen circumstances I am not able to attend the BOD meeting tonight.

I support the payment to the contractor as outlined in Oliver's email.

Malcolm'

CHANGE ORDERS

Oliver reviewed the change orders required.

CO #8 - Roof Hatch as required by the COB - \$9,759.75.

Approved: Gerry, Naiomi, Oliver, Connie, Anne

CO #9 - HVAC Opening, the wall where the new HVAC is coming into the building is weak and crumbling and needs to be reinforced. - \$1,591.80.

Approved: Gerry, Naiomi, Oliver, Connie, Anne

CO #10 - Mason repair, KALOS discovered several deficiencies in the concrete block walls that need to be repaired before the roof trusses are installed. - \$3,213.00.

Approved on the condition that Oliver ask Alto Mar why this wasn't noted when they drew up the contract as these cracks in the cinder block walls have been there for several years. It is expected that this would have been noticed by the contractor and the repair included in the contract.

Total - \$14,564.55

Security System Update

- ongoing discussion about key fobs vs numeric code entry
- clarification needed as to whether there really will be a numeric keypad option as per quote
- system will be operated from an app
- questions about timelock

ACTION: Oliver to get information on the App which is to be reviewed by Chris and Gerry.
Oliver to clarify the numeric keypad options with A1 Security

ADJOURNMENT

Meeting adjourned at 20:50hr