



<b>Meeting</b>	<b>Monthly Status Update Meeting</b>
<b>Meeting date</b>	Wednesday July 28, 2021
<b>Location</b>	Zoom Call
<b>Prepared by</b>	Debbie Scott
<b>Attendees</b>	Christopher Duque ( <b>President</b> ), Ron Gelens ( <b>Vice President</b> ), Oliver Barkovic ( <b>Past President</b> ), Anne Luxon ( <b>Social</b> ), Deb Sylvester ( <b>Marketing</b> ), Deb Scott ( <b>Secretary</b> ), Miranda Duque ( <b>Program Director</b> ), Bob Pride ( <b>Court Management</b> ), Jesse Vermeer ( <b>Maintenance</b> ), Connie Godyn ( <b>Treasurer</b> ).
<b>Regrets</b>	Malcolm Harris ( <b>Membership</b> )
<b>Next meeting date</b>	September 8, 2021

**DISCUSSION ITEMS:**

**Past Minutes**

- **Approval of Past Minutes: Connie motioned for approval of minutes for July 7, 2021**  
**Seconded by Miranda - all in favor (Malcolm and Chris absent)**

**New Business:**

**1. COVID 19 Update**

- No rules in place for ATC to ask about vaccinations
- Members are to continue to wear masks
- Parents for junior clinics use the side gate. Gate to be left open, the less people in the club house the better

## Round Table/Director Reports

### Financial Update

- BUSINESS E-BANKING - \$81.00
- BUSINESS NO FEE - \$78,929.30
- BUSINESS SAVINGS - \$50,330.84
- ETRANSFERS - \$3,859.01
- Bubble up expense coming up in September
- \$15,000 for club furniture (beautification)
- Court resurfacing needs to be done (possibly in 2023)
- Discussed about applying for a Trillium Grant for resurfacing the courts and lights

### Winter Fees and Renewal Plan

- Further discussion about the membership renewals/cost
- A letter to be sent to the members explaining the reason for the membership fee (club house furniture, court resurfacing, walkway, signage etc.)
- Board decided to stick with decision from last meeting for renewal discounts
- Waiting list to be contacted once membership numbers are confirmed – new members pay a full membership rate with a \$100 initiation fee

### League Startup and Possible Tournaments

- Junior Tournament August 14/15<sup>th</sup>
- There may be a need for some volunteers for the Junior Tournament. Information needs to go out in the newsletter
- Courts will be blocked off for the Saturday/Sunday
- Discussion about a Doubles and Single Tournament before the end of the Summer (over a 3-4 day period – after the Junior Tournament)

### Status of Pro bookings and clinics

- Everything is running smoothly

## Decoration Committee

### Beautification of Building Exterior (Landscaping, Signage, etc.)

- ATC needs a new sign outside and inside
- Looked at quotes from Dee Signs
- Feather flag for street exposure (to be purchased at a later date)
- Oliver offered to donate a sign for indoors
- Before signs are purchased, proofs will be sent to the board for approval
- Landscaping over the past weekend went extremely well
- Big cleanup of weeds. Club house looks great
- Recommended the dirt be tilled and mulch (2 yards) under trees and gardens

- The names of volunteers from the gardening day to be gathered and forwarded to Deb Sylvester for recognition in the newsletter
- Old shed must go. Shed will be offered to the membership first, If it's not taken then it goes to the dump

**MOTION:** Oliver motioned for the purchase of signs for the clubhouse, Bob seconded, all in favor (Malcolm absent)

**Court Booking (Singles and Doubles)**

- Court time - 90 minutes for doubles and 60 minutes for singles is preferred
- Propose ATC make a change for court bookings. Pilot for the month of September until the end of the year. Have 90 minute slots for singles and doubles
- The current setup for 120/60 doubles/singles bookings will take up too much court time for doubles in the fall since we have a higher % of doubles player vs singles players. We need to move back to 90 minutes for doubles
- Previous court booking setup (pre pandemic) allowed members to choose any 1/2 hour time slot for either 60 minute singles or 90 minute doubles which caused problems with lost court time and administration issues to try and juggle courts after the original booked times. This was NOT efficient
- **2 options: #1 - Open bookings at 06:00 (Start with 1 hour booking from 6-7am) and continue with 90 minute booking time slots all day. The last booking of the day is 60 minutes from 10-11pm**
- **#2 - Open at 06:30, close at 11:00 pm (90 minute booking time slots all day)**

Option 1	Option 2
6 - 7 am	6:30 - 8 am
7 - 8:30	8 - 9:30
8:30 - 10	9:30 - 11
10 - 11:30	11 - 12:30 pm
11:30 - 1 pm	12:30 - 2
1 - 2:30	2 - 3:30
2:30 - 4	3:30 - 5
4 - 5:30	5 - 6:30
5:30 - 7	6:30 - 8
7 - 8:30	8-9:30
8:30 - 10	9:30 - 11 pm
10 - 11 pm	

**MOTION:** Bob motioned to go with Option #1 for Court Bookings, beginning in September until the end of the year. Seconded by Connie, all in favor (Malcolm absent)

## Maintenance

- Cleaning of the club house will be done tomorrow (Thursday July 29, 2021)
- New cleaners \$40-\$50 charge, weekly cleaning (charge \$90 an hour)
- Indoor (bubble up) season cleaning is done twice a week
- Washrooms and Showers will remain closed
- Opening other washrooms will be discussed further with the City for the August 14/15<sup>th</sup> Junior Tournament

## Other Business

### Used Tennis Ball Donation

- Balls 4 Eyeballs fundraiser – collection of old tennis balls
- Donation of used balls for research and eye care to help improve lives of those suffering from vision loss
- Balls 4 Eyeballs will provide a ball collection bin. The proceeds from ball recycling are donated to Canadian eye charities like Fighting Blindness Canada, Orbis Canada and Medical Ministry International
- Great initiative to start with winter tennis/bubble up

### Open House – Sept 18<sup>th</sup>

- All members – notice to be sent out in the newsletter
- Chris to contact the City for Covid rules
- Looking to have the Open House outside before Bubble Up
- The furniture for the club house should be in by the end of August

## Roundtable

### Membership discussion

#### **July Membership report**

Adult (Sabbatical) - 0

Adult - 4

Family - 1

Junior - 13

Student - 1

**Revenue = \$1387.53 minus payments (\$106.22) due to our Pro and (\$54.24) overpayment.**

**MOTION: Chris motioned to go in Camera, Bob seconded, all in favor (Jesse, Malcolm and Oliver absent)**

**ACTION ITEMS**

Item	Action	Owner
1	Draft a Communication letter to the members explaining the reason for the membership fee (renovation, court resurfacing, walkway, signage etc.)	Deb S
2	The names of volunteers from the gardening day to be gathered and forwarded to Deb Sylvester for recognition in the newsletter	Anne
3	The City to be contacted for more information on COVID rules (Open House/washrooms)	Chris
4	Before any ATC signs are purchased, proofs will be sent to the board for approval	Oliver

**MOTIONS**

Item	Action	Owner
1	<b>Approval of Past Minutes: Connie motioned for approval of minutes for July 7, 2021</b> Seconded by Miranda - all in favor (Malcolm and Chris absent).	BOD
2	<b>Oliver motioned for the purchase of signs for the clubhouse, Bob seconded, all in favor (Malcolm absent).</b>	Oliver
3	<b>Bob motioned to go with Option #1 for Court Bookings, beginning in September until the end of the year. Seconded by Connie, all in favor (Malcolm absent).</b>	Bob

**Adjournment: 9:15**

**Next Meeting: September 8, 2021**