



Meeting	Monthly Status Update Meeting
Meeting date	September 8, 2021
Location	Zoom Call
Prepared by	Debbie Scott
Attendees	Christopher Duque (President), Ron Gelens (Vice President), Oliver Barkovic (Past President), Anne Luxon (Social), Deb Sylvester (Marketing), Deb Scott (Secretary), Miranda Duque (Program), Bob Pride (Court Management), Jesse Vermeer (Maintenance), Connie Godyn (Treasurer), Malcolm Harris (Membership).
Regrets	Jesse Vermeer (Maintenance)
Next meeting date	September 29, 2021

DISCUSSION ITEMS:

Past Minutes

- Brief discussion on quorums and motions which will be revisited at a later date. Quorum minimums to be looked into and discussed before making any changes at future Board Meetings

**MOTION: Approval of Past Minutes: Connie motioned for approval of minutes for July 28, 2021
Seconded by Ron - all in favor, Malcolm abstained**

New Business:

1. COVID 19 Update

- Email will be sent to the members explaining the new COVID regulations from the Ontario Government and the City of Burlington
- All members must be double vaccinated (fully for 2 weeks) to play indoor Tennis
- Doctor’s note is required for vaccine exemption and a COVID test is required 48 hours prior to time of play

- Proof of vaccine can be uploaded using a Google Form platform, or by attending the club in person (Open House), or emailed (Gmail account/server email account – to be looked into by Oliver)
- A Sabbatical will be offered for another year
- Members who are not vaccinated will be offered a Sabbatical. Those members will lose the COVID discount
- If a member only has 1 vaccine and is not fully vaccinated by Sept 22nd they will lose their winter membership
- If a member wants to return in 2022, they can do so, if fully vaccinated and space is available
- **No guests** will be allowed for Winter Tennis
- Club Pro will manage and monitor his clients/students (Clinics will run on court 1 and 2, members can book 3 and 4) Parents will drop kids at the club house door. They are not allowed to enter the club house
- OTA are waiting on more clarity with COVID cases for indoor sports (no tournaments are booked past Oct 1/21)
- Bubble Up is scheduled for October 2nd – approval for vaccination is Sept 22nd

Round Table/Director Reports

Financial Update

Account Name	Balance
BUSINESS eBANKING 0001212850	\$281.00
BUSINESS NO FEE 0000795350	\$20,214.51
BUSINESS SAVINGS 0000795351	\$100,347.03
ETRANSFERS 0001087224	\$3,459.78
MEMBERSHIP SHARES 0000795352	\$15.00
Accounts	

- **\$400/\$450** will be spent on chairs - can be used outside and indoors

MOTION: Connie motioned to purchase 8 indoor/outdoor chairs for the Club. Seconded by Anne, all in favor

Winter Fees and Renewal Plan

August Membership

Adult (Sabbatical) – 0
 Adult – 0
 Family – 0
 Junior – 3
 Student – 0
 Wait List – 3

Revenue = \$411.87

- Summer membership information will be removed from the website
- Vaccination check box (fully vaccinated) will be added to the membership waiver form by Chris

Decoration Committee Update

- ATC decorating is all done
- Committee would like permission to paint one wall (grey paint avail in storage room)
- Outside ATC sign will be installed on Sept 22nd. Will be covered up until Sept 25th (Open House)
- Walkway Quote (\$24,000) for a new covered walkway (vinyl and covered sides)
- Lots of cleaning supplies still available in the club house

Court Booking (Singles and Doubles)

- A few glitches with Gigasport over the past few weeks
- Ball Machine bookings – will take hour ½ time slots. One suggestion was to limit court bookings with the ball machine
- Bob presented 2 options for Ball Machine bookings
- **Option 1** – Restrict Ball Machine use in the winter and use during the summer only, when it's less busy
- **Option 2** – Allow Ball Machine bookings from 6 -7am, 7-8:30am or 10-11 pm (courts 1 and 2 only) and also Same Day Bookings if they become available can be booked at any time for ball machine on Courts 1 and 2
- Jegysoft discussion – Bob presented and discussed the advantages of Jegysoft as another software platform for consideration by the board. Much easier for bookings, memberships, guest fees, payments, and waivers etc.

MOTION: Bob motioned for approval of Option 2 for Ball Machine bookings. Seconded by Connie, all in favor

MOTION: Bob motioned to let Paul from Jegysoft know we want to purchase Jegysoft and will work toward implementing Jegysoft on January 15, 2022, seconded by Connie. Oliver, Deb S, Anne, Ron and Deb S, in favor. Malcolm and Miranda abstained

Open House Update

- Open House has been moved to Saturday Sept 25th
- New ATC sign and OTA article will be revealed during the Open House
- 10-12 time slot
- Ribbon cutting ceremony at 10:30 am
- Would like past Presidents to attend
- Still waiting for confirmation from the City that we are okay to proceed
- Information about the Open House will be communicated in the newsletter

Membership Request

- On court support for vision impairment member (helpers needed)
- Granting 2 winter memberships for a vision impaired member (CNIB pays the membership fees)

AGM Plan

- November date TBD
- Notice to members will go out 4 weeks in advance
- Available Board positions will be identified
- AGM will be a Zoom meeting

Other Reports/Business

- Charitable Donation for passing member (\$100)

MOTION: Malcolm motioned to make a \$100 charitable donation on behalf of Corrine White to a charity of Ross White’s choice. Seconded by Connie, all in favor

- Leagues to be discussed at a future date, survey results about leagues will be revisited

ACTION ITEMS

Item	Action	Owner
1	Email will be sent to the members explaining the new COVID regulations from the Ontario Government and the City of Burlington	Chris
2	Gmail account/server email account – to be looked into by Oliver	Oliver
3	Vaccination check box (fully vaccinated) will be added to the membership waiver form	Chris
4	Deb will reach out to Anne to discuss what details will be added to the newsletter about the Open House	Deb S
5	Purchase 8 indoor/outdoor chairs	Connie
6	Quote for new walkway/canopy to be sent to Board	Ron

MOTIONS

Item	Action	Owner
1	Approval of Past Minutes: Connie motioned for approval of minutes for July 28, 2021. Seconded by Ron - all in favor, Malcolm abstained	BOD
2	Connie motioned to purchase 8 indoor/outdoor chairs for the Club House. Seconded by Anne, all in favor	Connie
3	Bob motioned for approval of Option 2 for Ball Machine bookings. Seconded by Connie, all in favor	Bob
4	Bob motioned to let Paul from Jegysoft know we want to purchase Jegysoft and will work toward implementing Jegysoft on January 15, 2022. Seconded by Connie. Oliver, Deb S, Anne, Ron and Deb S, in favor. Malcolm and Miranda abstained	Bob
5	Malcolm motioned to make a \$100 charitable donation on behalf of Corrine White to a charity of Ross White's choice. Seconded by Connie, all in favor	Malcolm

Adjournment: 9:15 pm

Next Meeting: September 29, 2021