



Meeting	BOD - Status Update Meeting
Meeting date	September 29, 2021
Location	Zoom Call
Prepared by	Debbie Scott
Attendees	Christopher Duque (President), Ron Gelens (Vice President), Oliver Barkovic (Past President), Anne Luxon (Social), Deb Sylvester (Marketing), Deb Scott (Secretary), Miranda Duque (Program), Bob Pride (Court Management), Jesse Vermeer (Maintenance), Connie Godyn (Treasurer), Malcolm Harris (Membership).
Regrets	
Next meeting date	Monday October 25, 2021 (7:00 pm)

DISCUSSION ITEMS:

Past Minutes

- **Approval of Past Minutes: Chris motioned for the approval of minutes from September 8, 2021.** Seconded by Bob - all in favor

New Business:

Winter Pro Review

- Report from the Pro
- Club Tournament – rain delay on Saturday. One doubles match was not played (oversite). Lots of positive feedback, great matches. Positive experience. All prizes given out to players. Website was updated with pictures and match scores
- Junior Program 4-7 and 8-13 years old – going well. All will be coming back for the winter season. Prices and times TBD
- Adult program in the spring – great turnouts initially
- Adult clinics were run through the summer and will continue into the winter season
- Free clinic before round robin on Tuesday was a success and will continue in the fall (Friday evenings)

- Any teaching assistant or volunteer will be vetted for vaccine's, police checks etc.
- Overall, was a great summer, met a lot of members
- For the winter programs all parents of juniors must remain outside of the clubhouse

COVID 19 Update

- Discussed Covid19 rules. Only change is you do not have to quarantine after travelling
- Members will be reminded that they should keep vaccination status on them at all times for random vaccine status checks
- No guests
- All waivers must be given to the Membership Director, including guests
- Vaccination status – 2 sessions left (Thursday and Saturday)
- Final counts for proof of vaccination will be done on Sunday. Members that have not proven vaccination status will have their accounts deactivated
- Will provide members that haven't provided vaccine status by Sunday, an extra week to do so
- City asked ATC to reach out to public health for vaccination status updates. Some clubs are checking status at the doors and other clubs are doing random checks
- Juniors under 18 years of age do not have to supply vaccination status
- Door code to the clubhouse will be changed and only the members who have shown proof of vaccinations will receive the new access code
- Access code to go at the top of the booking sheet, not in an email

Round Table/Director Reports (45 minutes)

- Financial Update

Membership 7533118

Account Name	Balance
BUSINESS eBANKING 0001212850	\$611.00
BUSINESS NO FEE 0000795350	\$21,515.52
BUSINESS SAVINGS 0000795351	\$100,347.03
ETRANSFERS 0001087224	\$43,869.57
MEMBERSHIP SHARES 0000795352	
Accounts	

- Working on financial report for AGM

Winter Fees and Renewal Plan

- Overview of returning memberships
- Chris to send an email to membership reminding members to send in renewals

Membership Renewals

- Incomplete - 26
- Adult "A" - 154
- Adult "B" - 27
- Student - 5
- Junior - 15
- Sabbatical - 6

Revenue: \$92,400

Court Booking (Single and Doubles)

- Jegysoft have been advised that we will be going with them in January 2022
- Lately there have been a few glitches with Gigasport
- To date, only one negative email about court booking time slots
- Still a pilot project, trying to explore different ways

Bubble-up

- Friday – volunteers coming to assist, crane is scheduled between 4-5
- Saturday – beginning at 8am
- Courts to remain blocked off until all the work has been done (including Sunday)
- If it rains on Friday, it could delay the bubble going up

Maintenance

- Waiting to hear back from consultants re: walkway to the bubble
- Must follow the regulation rules for walkway (5 meters from clubhouse)
- A tent or hut would help when changing boots before entering the bubble
- Fire Chief (name and contact information requested)
- Side gate should be locked through the winter. All members to enter through the clubhouse
- Walkway will have to be maintained throughout the winter, snow and ice removal

Leagues (Survey Results)

- Discussed the leagues – Survey results being considered
- Will delay the start of leagues until after Thanksgiving
- Tuesday/Thursday ladies leagues – Do we need both? Need conveners to run the leagues
- No complaints with the men's league
- Opening signups for leagues on the website

AGM Plan

- Date – Tuesday November 16, 2021
- Agenda to be sent out 4 weeks before Nov 16 (posted in the clubhouse)
- Will be a Zoom call
- Open Positions – **Vice President/Social/Membership**
- Motions must go out 14 days before the meeting and posted in the clubhouse
- Jegysoft could help reduce some board positions (amalgamate some board positions)
- Any motions from Board members will be sent around, needs 2 votes
- Anything in the Constitution that needs to be changed needs to be reviewed by the board. Deadline is the end of October

Other Business

Roundtable

- OTA Tournament was a success, money maker for the club
- Open House – Clubhouse looks beautiful. Ribbon cutting, tournament and vaccine stations all happened during open house
- Next Social will be “Spirit week” – wearing green (T-shirts, hats etc.)
- All clubhouse washrooms will be re-opened
- Cost of cleaning will be increased (\$60 one washroom - \$100 all 3 washrooms)

Adjournment: 9:00 pm

Next Meeting: Monday Oct 26, 2021

ACTION ITEMS

Item	Action	Owner
1	Chris to send out Covid guideline to members	Chris
2	Email will be sent out to members reminding them about the vaccine check-in dates on Thursday evening and Saturday	Chris
3	Fire Chief Contact Information for Ron	Deb
4	Door access code to be changed. New code to be emailed to the board and updated on the court booking page	Oliver

MOTIONS

Item	Action	Owner
1	Approval of Past Minutes: Chris motioned for the approval of minutes from September 8, 2021 Seconded by Bob - all in favor	BOD