



Meeting	ATC Monthly Board Meeting
Meeting date	Monday October 25, 2021
Location	Zoom Call
Prepared by	Debbie Scott
Attendees	Christopher Duque (President), Ron Gelens (Vice President), Oliver Barkovic (Past President), Anne Luxon (Social), Deb Sylvester (Marketing), Deb Scott (Secretary), Miranda Duque (Program), Bob Pride (Court Management), Connie Godyn (Treasurer), Malcolm Harris (Membership).
Regrets	Jesse Vermeer (Maintenance)
Next meeting date	Monday November 15, 2021

DISCUSSION ITEMS:

Past Minutes

- **Approval of Past Minutes:** Connie motioned for the approval of minutes from September 29, 2021. Seconded by Ron - all in favor

New Business:

1. COVID 19 Update

- No feedback from members

MOTION: Chris motioned for an in camera discussion about vaccine exceptions, Oliver seconded, all in favor

2. Round Table/Director Reports

Financial Update

BUSINESS eBANKING 0001212850	\$821.00
BUSINESS NO FEE 0000795350	\$65,019.73
BUSINESS SAVINGS 0000795351	\$100,367.65
ETRAANSFERS 0001087224	\$77,302.57
As of October 25, 2021	

- Financial statements to be sent to Board for review before AGM
- Financial statements to be sent to members by November 2, 2021 (Chris to double check date)
- Membership refunds are on hold for now, credit from COVID 2020/2021
- Approx. \$5000 going back for refunds
- HST needs to be paid

Membership

Summary of 2022 Membership (10/24) follows:

Revenue - \$139,568.00

Credit returned to ATC - 8

Adult - 271

Student - 11

Junior - 26

Adult Temporary (Wait List/Sabbatical) - 5

Wait List additions – 7

- Refunds (\$5k) to those not joining for 2022 are placed "On Hold" until we determine who is coming back as a Temporary one-year member
- Those taking a Sabbatical for 2022 are yet to be determined
- Prorated membership fees will be done month by month
- Starting October 26, 2021 – new members will receive a prorated fee
- We are not offering any Full Time memberships, only Temporary year memberships

Pro-rated Fees

- Nov. 1, 2021 Fee structure (Oct)
- Adult - \$445.72 + HST = \$503.66 (\$565.00)
- Student - \$348.14 + HST = \$393.40 (\$442.96)
- Junior - \$209.29 + HST = \$236.50 (\$265.55)

Court Booking

- Mixed reviews on new court times (some like it some want a 60 singles/120 doubles setup, some want it back to the way it was). We will continue the current 90 minute booking for another month or two and re-evaluate
- Discussed sending out another survey to membership about the new court times
- More people like 60 minutes for singles (past survey)
- Bookings are evenly split 50/50 for singles/doubles
- The past survey showed that 90 minutes was more popular for doubles

Leagues and Tournaments

- Next tournament is Nov 26, 27, 28 and 2022 - January and March (exact dates TBD)
- Still openings in the leagues for new members
- Friday night round robins – need to spread the word. Great for new members to meet others

Maintenance

- Side gate needs to be unlocked. If the rear door acts up and doesn't unlock members can use the side gate to leave
- Damar have been notified about the door locks (issues locking and unlocking)
- Altomar notified about toilet handle sticking, water running continuously
- We need indoor carpets, floors are slippery. Company exchanges carpet monthly (long runner)
- Carpets are for winter time only from October to May 1 2022 (dates to be confirmed with Company)
- AED needs to be replaced. Life span is only 10-15 years
- Prices for new AED to be looked into
- Walkway update – Spoke to building inspector (City Hall), recommended an architect, will be a process to receive approval. Looking into a covered walkway/tent 10 x 20
- Walkway is covered with leaves – Blower is in the shed

AGM Plan (November 16th)

- A power point presentation to be put together for AGM
- Anyone on the Board that wants to present, can do so
- Chris will review what's needed before the AGM, dates/times for motions etc.

Members Questions/Concerns

- Questions from members about the Pro fees have been dealt with by email

- Members inquiring why guests are allowed by the Pro. Emails have been sent to members explaining why
- All guests do pay a fee to the club
- Guest rules for the Pro will be explained at the next AGM meeting

Other Business

- **ATC** charitable donation in honor of Paul Poh-Hwa Lin - \$100 to the Canada Cancer Society

MOTION: Malcolm motioned for ATC to make a charitable donation to the Canada Cancer Society in honor of Paul Poh-Hwa Lin, Anne seconded, all in favor

Adjournment: 8:40 pm

Next Meeting: Monday Nov 15th 7:00 pm

ACTION ITEMS

Item	Action	Owner
1	Chris to follow up on vaccination exception request and requirements	Chris
2	Jesse to remove padlock on side gate	Jesse
3	Chris to review requirements needed for AGM	Chris
4	Place a sign on back door "if locked, use side gate"	Miranda
5	Look into AED pricing with Fire Dept	Ron

MOTIONS/DECISIONS

Item	Action	Owner
1	Connie motioned for the approval of minutes from September 29, 2021. Seconded by Ron, all in favor	BOD
2	Chris motioned for an in camera discussion about vaccine exceptions, Oliver seconded, all in favor	Chris
3	Chris motioned to convert the Social Director to a membership committee with the Marketing Director as the liaison and combine the Court Management and Membership positions into Court Management (Jegysoft) and Membership director, seconded by Ron, Anne abstained	Chris
4	Malcolm motioned for ATC to make a charitable donation to the Canada Cancer Society, Anne seconded, all in favor	Malcolm