



Meeting	Monthly Meeting
Meeting date	Tuesday February 15, 2022
Location	Zoom Call
Prepared by	Debbie Scott
Attendees	Ron Gelens (President) Jake Nease (Vice President), Christopher Duque (Past-President), Deb Sylvester (Marketing), Deb Scott (Secretary), Miranda Duque (Program), Bob Pride (Court/Membership Management), Jesse Vermeer (Maintenance), Connie Godyn (Treasurer).
Regrets	No Regrets
Next meeting date	Monday March 14, 2022 – 7pm

DISCUSSION ITEMS:

Past Minutes

- **Approval of Past Minutes:** Chris motioned for the approval of minutes from January 10, 2022, seconded by Deb Sylvester - all in favor

New Business:

1. **Maintenance**

- Hand blowers – quote from Altomar (3 blowers for \$4500 + HST with installation)
- Very expensive for hand blowers
- Jesse will reach out to Bruce Nettleton for cost of paper towels
- What about an automated paper towel dispenser? Unsure of the cost
- Paper towels have been purchased from Costco and placed in the washrooms. Will purchase new dispensers for washroom, approx. \$100 for 3 new ones

- Snow removal – Jesse looked into a quote to remove snow around the bubble \$850.00 (in the past cost was \$350 per (3) session). Will continue to look for other quotes. Goal of \$450 would be a good price. Snow removal around the bubble is done by hand, no trucks
- In 2017 – Cost was \$1000 for 3 major cleanings
- In the summer Jesse will follow up with some companies for snow removal quotes

2. Jegysoft update

- Membership directory is at 140 so far, still more to come. Directory is very user friendly
- Jegysoft is up and running, everything went smooth with no issues
- Personal profile for court bookings and separate Board member profiles (program director, president, treasurer and marketing profile)
- Jegysoft is easy to navigate, learning as we go
- Next step is summer memberships, registration will be on line
- Will begin working/setting up leagues for summer
- Gigasport was updated with a reminder to book on Jegysoft for members as they adjust

3. Bubble test results

- Bubble needs to be replaced
- If the snow sticks to the bubble and doesn't slide down it's a sign the bubble is close to the end. Currently, the snow slides down the bubble
- It is hard to say how long the bubble will last
- Current bubble is over 20 years old, warranty was 10 years. A new bubble will have a 20 year warranty
- Patching the bubble can still be done
- Jesse recommends keeping the bubble for one more winter season, not necessary to replace this October (2022)
- When ATC purchases a new bubble there will be decisions to make, lights, storage etc.
- If we can hold off on replacing the bubble until **October 1, 2023**, we can work on the grant application which will include new bubble, walkway and resurfacing
- Ron to speak with "The Farley Group" to see if patching is still viable for 2022/2023 winter season
- Ron to confirm if sections of the bubble can be replaced if repair is needed or if the entire bubble needs to be replaced at once
- Trillium Grant submission will include – accessibility to club/bubble, LED lights. Jake will take the lead on the application. Application is due April 2022

- All BOD members prefer to hold off on replacing the bubble till Oct 2023 as we will be in a better financial position and it will give us time to apply for a grant. The membership needs to be notified of this capital expenditure. Membership may wish to go with some of the extras like the hanging ceiling lights which is a significant extra cost

The Farley Group – Analysis Report

The industry standard test was used (ASTM D751-06 procedure B) on the material. The original specifications of the fabric call for 2290 N/25mm (515 lbs./inch). When reviewing the test results, I am looking at the lowest average result which occurred on the south facing side of the dome. This side of the dome typically suffers the most sun exposure over the years, so we always take our samples for testing from this area. The test results show that the current state of the material is on average 1627.9 N/25mm (366.1 lbs./inch). This represents approximately 70.1% of the material's original strength. We become very concerned if this strength drops below 70% in either direction. Based on these findings, my recommendation would be to start making plans to replace this dome within the next 12 months.

New Bubble - AIR STRUCTURE PACKAGE

To supply, deliver and supervise the erection of one 206' x 118' x 36' air-supported structure with rectangular ends, including:

1. 28oz vinyl coated polyester OPAQUE outer fabric with 20-year pro-rated warranty
2. 15oz vinyl coated polyester liner fabric
3. 2 - emergency exits (single door, 1 emergency light pack per exit)
4. Freight to jobsite
5. On-site supervision of installation of air structure
6. Temporary labour and equipment required to install air structure

PACKAGE PRICE:CDN \$ 194,934

This quote is good for 30 days All Taxes are extra

4. Financial

- Review of financials for 2023 – forecast money needed to replace the bubble
- Discussed the possibility of increasing membership fees to assist with cost of replacing the bubble
- Bubble replacement may include lights (many complaints received from members about the lighting)

5. **Survey Discussion**

- Some survey questions will be mandatory
- Board reviewed the survey questions
- Survey will be sent out to all members – by a link via Gigasport

6. **Constitutional amendment Proxy Voting**

- Discussed rewording the proxy vote so members understand exactly what it means
- A meeting will need to be called to pass the constitution change
- Full proxy and/or a proxy for a specific motion

7. **Summer Membership and Programs**

- Club Pro has been working on summer programs
- Looking into banners (DEE-Signs). City property, we may need permission from the City to place signs on city property
- Signs/Banners are pricey (\$300-\$700 dollars, over \$1000 with installation)
- Will look into a banner for the shed, advertising ATC Tennis, including the website
- Deb to inquire about the cost of an A frame sign and/or bag signs

8. **Other Business**

Club Tournament

- April 9th tentative tournament date for Singles and/or Doubles
- Possibly run men’s singles and ladies doubles on the same weekend
- League Director will speak to Club Pro for his input

Waitlist

- Waitlist with Jegysoft – suggestion of a \$50 nonrefundable deposit. This will help curb the waitlist
- ATC receives calls daily asking to join the waitlist. A new policy needs to be created that will simplify the waitlist process

Clubhouse

- Clubhouse furniture will be moved back (week of Feb 16/22) due to lifted restrictions

Adjournment: 9:15 pm

Next Meeting: Monday March 14, 2022

MOTIONS

Item	Action	Owner
1	Approval of Past Minutes: Chris motioned for the approval of minutes from January 10, 2022, seconded by Deb Sylvester - all in favor	BOD
2	Ron motion to adjourn the Board Meeting, seconded by Connie – all in favor	BOD

ACTION ITEMS

Item	Action	Owner
1	Jesse will reach out to Bruce Nettleton for the cost of paper towels	Jesse
2	Ron to speak with "The Farley Group" to see if patching is still viable and confirm if sections of the bubble can be replaced if repair is needed	Ron
3	Survey will be sent out to all members	Jake
4	Deb to inquire about the cost of an A frame sign and/or bag signs	Deb